**CSUSM**

**Case 1: Climate Change**

**Project Letter of Engagement**

Published on 2/20/2023

***Please insert the requested information***

Prepared for: CSUSM (represented by Derek D. Podobas)

Prepared by: (Team Coordinator):\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Team’s name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Issued on 2/23/2023

**Understandings:**

**1. Problem Statement:**

**What is the “need?”**

**2. Objective:**

**What is the one key question that you will answer?**

**3. Methodology (Congruous Logic):**

**How will you arrive to your answers?**

# **4. Sponsor’s Role:**

# **What is required of your sponsor in support of this project?**

**5. Team’s Deliverables (in-scope):**

**At the conclusion of the project, these documents (deliverables) will be submitted to your sponsor:**

**6. Team’s Deliverables (out of scope). These potential deliverables are not in the scope of this team’s effort (list):**

# 

# **7. Tentative Milestones:**

|  |  |  |
| --- | --- | --- |
| # | Description | Planned Completion Date |
| a) |  |  |
| b) |  |  |
| c) |  |  |
| d) |  |  |
| e) |  |  |
| f) |  |  |
| g) |  |  |
| h) | Team Presentation |  |

# These milestones will be reviewed during, separately scheduled, Gate reviews.

# **Acceptance:**

Team Coordinator: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: 2/23/2022

CSUSM (Derek D. Podobas):\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date:\_\_\_\_\_\_\_\_\_